



Applicants are required to attend an applicant information session, whereby the applicant is given an *Application Packet and Financial Aid Packet*. To be considered for enrollment, the applicant must submit the information listed below (*Application Requirements*). Financial aid packet can be submitted at a later date. Each applicant is reviewed on an individual basis by the Admissions and Promotions Committee.

Application Requirements

- Pre-entrance exam - reading comprehension and math. Requires a minimum score of 70% on each section to pass.
 - Applicant can re-take both aspects of the pre-entrance test once, if the passing score was not achieved. There is a fee to re-test. All passing scores are valid and held for 2 years.
 - CSPN pre-entrance exam scores are proprietary and non-transferrable.
 - Comparable HESI and WorkKeys scores from other institutions will be considered.
- Applicant must be 18 years of age by the CSPN student orientation date
- High school graduate with official transcript or official GED results
 - High school GPA of 2.0 is required, unless college GPA meets or exceeds 2.0
 - GED results will be reviewed and considered according to test series
- College transcript(s) (optional)
- Student Nursing Perspective (writing sample)
- Proof of medical insurance
- Background check (BCI - \$30 or BCI/FBI - \$70) through Integrity Verifications (independent company)
- Non-refundable \$30 fee for applicant file review

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Note: Enrollment is contingent on passing a drug test per CSPN guidelines.

The Admissions and Promotions Committee (described below) does not guarantee enrollment, as CSPN is a private, non-profit school, and reserves the right to select the best applicants.

The Admissions and Promotions Committee is composed of the Executive Director, the Director of Operations, and a representative group of faculty members.

The purposes of this committee are to:

1. Review applicants for admission, as appropriate
2. Serve in advisory capacity to faculty regarding academic matters
3. Develop standards and policies for admission and promotion of students
4. Develop methods for evaluating standards and policies
5. Serve as a disciplinary committee for students
6. Promote students